



Information Privacy and Security Council (IPSC)
Meeting Minutes - DRAFT
June 18, 2025

Meeting was held via Microsoft Teams (videoconference interactive conferencing technology).
Physical location: 1151 Punchbowl Street, Room 410, Honolulu, Hawai'i

Members Present via Teams

Vincent Hoang, CISO, Chair Designee	Office of Enterprise Technology Services (ETS)
Jodi Ito	University of Hawai'i
Mai Nguyen Van	Judiciary
Stephen Courtney	City & County of Honolulu
Karen Sherman	County of Maui
Kelly Agena	County of Kaua'i
Mark Choi	Department of Human Services

Members Excused

David Shak	Department of Commerce & Consumer Affairs
Jonathan Chee	Department of Education
Brian Furuto	Department of Human Resources Development
Carol Taniguchi	Legislature
Susan Pang Gochros	Judiciary
Darren Wyatt	County of Hawai'i
Courtney Kinder	Department of Health

Other Attendees

Candace Park	Department of the Attorney General
Christine Sakuda	ETS
Joanna Lee	ETS
Rebecca Cai	ETS
Sheila Oliveira	ETS
Lisa Huang	ETS

I. Roll Call

Chair Vincent Hoang greeted the members, started the roll call, confirmed enough members present for a quorum, and called this IPSC meeting to order at 1:37 p.m.

II. Review and Approval of October 29, 2024 Meeting Minutes

Chair Hoang made a motion to approve the meeting minutes for October 29, 2024. Member Stephen Courtney seconded the motion. Members voted and all were in favor. The meeting minutes were approved.

III. Public Testimony

None.

IV. Committee Membership; Discussion and Appropriate Action

a. Introducing new members

Chair Hoang introduced and welcomed a new member, Brian McKee, Director and Chief Information Officer for the City and County of Honolulu.

For vacant membership, Chair Hoang suggested to update members from the Department of Human Resources, Department of Commerce and Consumer Affairs, and County of Hawaii.

Member Kelly Agena confirmed her continued membership and informed the Chair that they were going to decide on the designee of County of Kauai.

V. Annual Privacy Impact Assessment (PIA) Process; Discussion and Appropriate Action

Chair Hoang brought up the major topic for discussion. He stated, for many years we had aligned the questionnaire mostly directly with the statutory requirements and HRS §487N. In recent years, there was a bill proposing to revise what was labeled, described as identifiers and data elements within the statute to expand to provide more privacy protection, which had been introduced at least for the last four (4) years yet had not been moved forward. Chair Hoang then provided primary options as follows:

- 1) Recommend to the Council and maintain that questionnaire level to better identify the information we have on our government systems and provide that feedback to the legislature to help inform them appropriately.
- 2) Ask for the additional data elements from the proposed bill rather than falling back to what's strictly required in HRS §487N, mostly because we already have momentum or guiding that data, which will be a little simpler to continue that direction.
- 3) Refresh and send the memo to statewide/countywide agencies and remind them to complete the assessment to meet the statutory requirements. The assessments are due by the end of September. We will gather the assessments in a timely manner and submit a report to the legislature by the end of the calendar year.

Member Jodi Ito shared the link of the Annual Privacy Impact Assessment (PIA) Summary. Chair Hoang asked if there were more comments regarding the summary. There was no further discussion. Chair Hoang motioned for the approval of the above options. Member Mark Choi seconded the motion.

VI. Good of the Order

a. Announcements

Chair Hoang made the announcement. The annual Cyber Hawaii Conference would be held on Tuesday, June 24 and June 25 at the University of Hawaii at Manoa (UHM) and at the University of Hawaii West Oahu (UHWO).

Member Jodi Ito elaborated the 2-day event:

On the first day, it would be about to incorporate all the information and target more leadership strategic planners for organizations. Mostly, FBI and federal agencies would do the presentation at the Campus Center Ballroom, UHM.

On the second day, specific topics geared towards the tactical workers, the people who had boots on grounds. There would be breakout sessions and discussions. Some of the sessions would deal with tools and workforce development. The event location was at UHWO.

Member Mai Nguyen Van inquired if a link to the events could be shared in the Chat. Member Jodi Ito shared the link later at the meeting, and emailed the event agendas, signups, and campus maps to Chair Hoang to distribute to the members.

Chair Hoang reminded members of the conference – Cybersecurity Digital Summit on Wednesday, December 3, 2025, coordinated by ETS with Gov.Tech.

b. Next Meeting

It's scheduled for July 16, 2025. If there was no business to attend, we'd likely recess.

VII. Adjournment

Chair Hoang made a motion to adjourn. Member Jodi Ito seconded. Members voted, and the motion carried unanimously. Meeting adjourned at 1:51 p.m.