



Information Privacy and Security Council (IPSC)  
Meeting Minutes - DRAFT  
May 17, 2023

Meeting was held via Microsoft Teams (videoconference interactive conferencing technology).  
Physical location: 1151 Punchbowl Street, Room 410, Honolulu, Hawai'i.

Members Present via Teams

Vincent Hoang, CISO, Chair Designee	Office of Enterprise Technology Services (ETS)
David Shak	Department of Commerce and Consumer Affairs
Jonathan Chee	Department of Education
Courtney Kinder	Department of Health
David Keane	Department of Human Resources Development
Mark Choi	Department of Human Services
Mai Nguyen Van	Judiciary
Jodi Ito	University of Hawai'i
Stephen Courtney	City & County of Honolulu
Matthew Iaukea	County of Hawai'i
Kelly Agena	County of Kaua'i
Karen Sherman	County of Maui

Members Excused

Carol Taniguchi	Legislature
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Other Attendees

Candace Park	Department of the Attorney General
Tom Ku	ETS
James Gonser	ETS
Susan Bannister	ETS
Kiyo	Public

I. Call to Order

With quorum established, Chair Hoang called the meeting to order at 1:04 p.m.

II. Review and Approval of the February 15, 2023, Meeting Minutes

Member Courtney made a motion to approve the minutes as presented, which was seconded by Member Ito. A vote was taken and passed unanimously.

III. Public Testimony

None.

IV. 2023 Legislation

- SB1178 – Update the definition of “personal information” in Chapter 487N, Hawaii Revised Statutes

The bill did not pass. However, Chair Hoang suggested incorporating the data elements mentioned in the bill to the Privacy Impact Assessment Form.

- Other Bills – none.

V. Annual Personal Information System Report, Review and Update the Privacy Impact (PI) Assessment Form

As discussed at the last IPSC meeting, Chair Hoang recommended simplifying the PI Assessment Form to better reflect personal information impacting agencies. The form will include new data elements that would impact personal information and remove Part 3 in its entirety. With no objections, Chair Hoang will work on a draft and present it at the next meeting.

VI. Information Technology Security Controls

Chair Hoang made a motion to enter executive session pursuant to Hawai'i Revised Statutes (HRS) section 92-5(a)(6), to consider sensitive matters related to public safety or security, which was seconded by Member Ito. At 1:10 p.m. the committee went into executive session.

The committee returned to the public meeting at 2:20 p.m.

VII. Good of the Order

Next meeting on June 21, 2023.

VIII. Adjournment

With no other announcements the meeting adjourned at 2:23 p.m.