



**Information Privacy and Security Council
(IPSC) Meeting Agenda**

July 20, 2022, 1:00 p.m.
1151 Punchbowl Street, 4th Floor
Conference Room 410
Honolulu, Hawai'i

This meeting will be conducted remotely by interactive conference technology (ICT).

Join on your computer or mobile app: [Click here to join the meeting](#)

Or call in (audio only): [+1 808-829-4853,,404936389#](#)

- I. Call to Order
- II. Review and Approval of the June 15, 2022 Meeting Minutes
- III. Annual Personal Information System Report; Discussion and Appropriate Action
- IV. Good of the Order
 - Announcements
 - Next scheduled meeting: August 17, 2022
- V. Adjournment

Individuals may provide oral testimony at the meeting or submit written testimony in advance, via e-mail to ets@hawaii.gov, Subject: *IPSC Testimony*, or deliver to 1151 Punchbowl Street, B10, Honolulu, HI, 96813. Oral testimony will be limited to three minutes per person or organization.

This ICT meeting will allow closed caption transcription to be activated by participants. Individuals requiring other reasonable accommodations to participate are invited to email ets@hawaii.gov or call 808-586-6000 at least three working days before the meeting.



Information Privacy and Security Council (IPSC)
Meeting Minutes - DRAFT
June 15, 2022

Videoconference meeting via Zoom:

Members Present

Vince Hoang, CISO, Chair Designee	Office of Enterprise Technology Services (ETS)
Jonathan Chee	Department of Education (DOE)
Stephen Courtney	City and County of Honolulu
Jodi Ito	University of Hawai'i (UH)
David Keane	Department of Human Resources Development (DHRD)
Courtney Kinder	Department of Health (DOH)
Kevin Thornton	Judiciary
Scott Uehara	County of Hawai'i

Members Absent

Kelly Agena or Mandi White	County of Kauai
Louis "Jack" Giardina	Department of Human Services (DHS)
David Shak	Department of Commerce and Consumer Affairs (DCCA)
Karen Sherman or Vince Hu	County of Maui
Carol Taniguchi or Brian Takeshita	Legislature

Other Attendees

Candace Park	Department of the Attorney General
Janey Yamashita	ETS
Danny Cup Choy	Member of the Public
Mike	Member of the Public

I. Call to Order

Quorum was established and Chair Hoang called the meeting to order at 1:02 p.m.

II. Review and Approval of the March 16, 2022 Meeting Minutes

Chair Hoang called for a motion to approve the minutes. Member Ito moved to approve and Member Thornton seconded. The motion carried unanimously.

III. Public Testimony on Agenda Items

Chair Hoang offered the opportunity for public testimony. None was provided.

IV. Annual Personal Information System Report

- Report Form Changes Recommended

Chair Hoang gave background on the changes to the report form last year. He paused to ask if the counties or state agencies had any comments, further feedback, or proposed language suggestions. No comments were offered.

For this year, Chair Hoang asked that IPSC members be the contact for their respective agencies, and suggested that rather than individual programs directly submitting the form, it would be more streamlined if departments collect the

information for submission. From a governance perspective, the agency would then have a better idea and visibility. However, ETS would still support direct submissions from the program if agencies so opted. He suspects the ASOs may prefer collecting the reports rather than programs submitting directly.

- Review 2022 Timelines

Report submissions are due at the end of September 2022. A draft report to the legislature will then be brought to the IPSC for review and approval prior to submission the following December.

A statewide memo will be sent in July, and a reminder will be sent early September. Chair Hoang asked if there were any suggestions or comments. There were none.

V. 2022 Legislation

Chair Hoang reviewed relevant legislation introduced this session:

- The privacy bill, reintroduced in this LEG session as SB2292, did not advance https://capitol.hawaii.gov/measure_indiv.aspx?billtype=SB&billnumber=2292&year=2022

Chair Hoang noted there was a request for Hawaii to align more with what other states are doing and not do things so differently, as it puts a burden on organizations.

Member Ito noted a recently released draft bill at the federal level on privacy. She has not had a chance to review it yet.

- Act 011, introduced as SB3038, amends HRS § 487N-5(a) to allow IPSC members to designate a person from that member's agency to attend meetings and act on the member's behalf, including for voting purposes, when the member is unable to attend a meeting, to ensure quorum: https://www.capitol.hawaii.gov/session2022/bills/GM1111_.PDF

Chair Hoang asked if there were any comments about the bills. There were none.

VI. Good of the Order

- Announcements: None
- Next scheduled meeting: July 20, 2022

VII. Adjournment

Chair Hoang called for a motion to adjourn the meeting. Member Ito made a motion, seconded by Member Uehara. With no objections, the meeting adjourned at 1:17 p.m.