



**Information Privacy and Security Council (IPSC)
Meeting Minutes - DRAFT
October 20, 2021**

Videoconference meeting via WebEx

Members Present

Vince Hoang, Chair	Office of Enterprise Technology Services (ETS)
Jonathan Chee	Department of Education (DOE)
Gino Merez	Department of Health (DOH)
Louis "Jack" Giardina	Department of Human Services (DHS)
Kevin Thornton	Judiciary
Jodi Ito	University of Hawai'i (UH)
Scott Uehara	County of Hawai'i
Kelly Agena	County of Kaua'i

Members Absent

Carol Taniguchi	Legislature
Mark Wong	City and County of Honolulu
David Shak	Department of Commerce and Consumer Affairs (DCCA)
Karen Sherman	County of Maui
David Keane	Department of Human Resources Development (DHRD)

Other Attendees

Candace Park	Department of the Attorney General
Janey Yamashita	ETS

I. Call to Order

Quorum was established and Chair Hoang called the meeting to order at 3:04 p.m.

II. Review and Approval of the September 15, 2021 Meeting Minutes

Chair Hoang called for a motion to approve the meeting minutes. Member Ito made a motion, which was seconded by Member Chee. A vote was taken, and the motion carried unanimously.

III. Public Testimony on Agenda Items

None.

IV. Summary of Annual Personal Information System Reports; Discussion and Appropriate Action

Chair Hoang reviewed the results of the annual report and asked if the IPSC members had any preference on the format of the report. Member Ito and Member Merez said they had no preference.

The IPSC will discuss finalized report of Privacy Impact Assessment (PIA) submissions at the next meeting.

V. Good of the Order

- Announcements
- Next scheduled meeting: November 17, 2021

VI. Adjournment

Chair Hoang made a motion to adjourn the meeting, seconded by Member Ito. A vote was taken, and the motion carried unanimously. The meeting adjourned at 3:17 p.m.