



**Information Privacy and Security Council (IPSC)
Meeting Minutes - DRAFT
July 15, 2020**

Videoconference meeting via Webex

Members Present

Vince Hoang, Acting Chair	Office of Enterprise Technology Services (ETS)
David Shak	Department of Commerce and Consumer Affairs (DCCA)
Gino Merez	Department of Health (DOH)
David Keane	Department of Human Resources Development (DHRD)
Louis “Jack” Giardina	Department of Human Services (DHS)
Kevin Thornton	Judiciary
Jodi Ito	University of Hawai‘i (UH)
Karen Sherman	County of Maui
Nyree Norman	County of Kaua‘i
Jules Ung	County of Hawai‘i

Members Excused

	Department of Education (DOE)
Carol Taniguchi	Legislature
Mark Wong	City & County of Honolulu

Other Attendees

Candace Park	Department of the Attorney General (ATG)
Erin Nakama	ETS
Susan Bannister	ETS

I. Call to Order

Quorum was established and Acting Chair Hoang called the meeting to order at 1:11 p.m.

II. Review and Approval of the December 18, 2019 Meeting Minutes

Acting Chair Hoang called for a motion to approve the minutes. Member Ito made a motion to approve the meeting minutes, which was seconded by Member Thornton. The motion passed unanimously.

III. Public Testimony on Agenda Items

None.

IV. House Bill 2572 HD2 SD1, Relating to Privacy

Acting Chair Hoang participated on the task force on behalf of the state CIO. The task force recommended that the definition of “personal information” in Chapter 487N, Hawaii Revised Statutes (HRS) be updated and expanded to include various personal identifiers and data elements. HB 2572 HD2 SD1 did not pass this legislative session. Hoang felt that the bill might have been too broad and tried to do much and asked members if the bill should be revised. Member Sherman stated that she is willing to review the bill and legislature comments if given time. The Committee will recess in August and meet in September to discuss her findings.

V. Personal Information System Annual Report

Acting Chair Hoang stated that no changes will be made to the Annual Personal Information System Report, Privacy Impact Assessment form. He will prepare a memo to government agencies reminding them of the September 30 deadline per 487N-7 HRS.

VI. IT Internal Security Controls

Pursuant to HRS section 92-5(a)(6) to consider sensitive matters relating to IT internal security controls, at 1:41 p.m., Acting Chair Hoang made a motion to move into executive session, which was seconded by Member Ito. The motion passed unanimously.

The IPSC exited executive session at 2:00 p.m.

VII. Good of the Order

- a. Next meeting: September 16, 2020. The IPSC will take a recess in August and resume in September.

VIII. Adjournment

Member Ito made a motion to adjourn, which was seconded by Member Shak. The motion passed unanimously.

Recorded by: _____
Susan Bannister, ETS