



**Information Privacy and Security Council (IPSC)
Meeting Minutes**

October 16, 2019 - DRAFT

Videoconference Centers (VCC)

Kalanimoku Bldg., 1151 Punchbowl St., Rm. B10, Honolulu, HI 96813

Hilo State Office Bldg., 75 Aupuni St., Basement, Hilo, HI 96720

Wailuku State Office Bldg., 54 S. High St., 3rd Flr., Wailuku, HI 96793

Lihue State Office Bldg., 3060 Eiwa St., Basement, Lihue, HI 96766

Members Present

Vince Hoang, Acting Chair	Office of Enterprise Technology Services (ETS)
Lisa Tong (Designee)	Department of Commerce and Consumer Affairs (DCCA)
Gino Merez	Department of Health (DOH)
David Keane	Department of Human Resources Development (DHRD)
Lim Yong	Department of Human Services (DHS)
Kevin Thornton	Judiciary
Jodi Ito (Designee)	University of Hawai'i (UH)
Karen Sherman	County of Maui, via VCC Maui

Members Absent

Carol Taniguchi	Legislature
Mark Wong	City & County of Honolulu
Nyree Norman	County of Kauai, via VCC
Jules Ung	County of Hawai'i, via VCC

Other Attendees

Valri Kunimoto	Department of the Attorney General (ATG), via teleconference
Kyle Morales	ETS
Robert Strickland	Department of Education (DOE), via VCC Maui

I. Call to Order

Acting Chair Hoang called the meeting to order at 1:13 p.m. at which time introductions were made and quorum established.

II. Review and Approval of the July 17, 2019 Meeting Minutes

Member Thornton made a motion to approve the July 17, 2019 meeting minutes, which was seconded by Member Designee Tong. A vote was taken and the motion passed unanimously.

III. Public Testimony on Agenda Items

None.

IV. Privacy Impact Assessment, Update on Submissions

Acting Chair Hoang reported that 169 reports were submitted. He will reach out for last minute submissions. This year's annual report will include a high-level summary of the agencies that are submitting their reports rather than provide details on the content and material. Member Lim raised concerns about the validation of the reports when there are no changes. Acting Chair Hoang agreed and will provide procedures to get those updates.

V. House Concurrent Resolution 225, Update on Task Force Meeting and Resources

Acting Chair Hoang reported that the task force held two meetings. New York and California's privacy laws are the most rigid. They will examine what Hawaii statutes will need to be revised to help support criminal investigations. Another meeting will be held on October 21, 2019 to discuss potential language needed to aid in criminal investigations. The meetings are public and published on the capitol website. The task force is meeting to submit legislation for the upcoming legislative session.

Hoang noted that the IPSC will need to work on redefining what is considered personal information. A public report from the International Association of Privacy Professionals (IAPP) provides a good breakdown of states that have legislative language that are passed or in review. Hoang stated that many of ETS' vendors are incorporating the General Data Protection Regulation (GDPR) in their standard agreement. GDPR refers to personal data as opposed to Hawaii's definition of personal information. Logging in with your name and email address are considered personal data per GDPR. Member Sherman is delighted to see that action will finally be taken on revising what constitutes personal information.

VI. IT Internal Security Controls

At 1:26 p.m., Member Designee Ito made a motion to go into executive session pursuant to HRS section 92-5(a)(6) to consider sensitive matters relating to IT internal security controls, which was seconded by Member Yong. A vote was taken and the motion passed unanimously.

At 1:50 p.m., the Council came out of executive session.

VII. Good of the Order

A. Announcements

Acting Chair Hoang announced that October is National Cybersecurity Awareness Month. Homeland Security's theme is "Own IT. Secure IT. Protect IT." ETS via CIS Controls is sending informational messages daily to departmental IT staff. Several public libraries will be hosting cybersecurity presentations. Member Sherman announced that Maui is having a Drive Crush event on October 26, 2019, where community can drop off their computer hard drives.

Transform Hawaii Government is hosting a meeting regarding the State Information Technology Strategic Plan.

B. Next meeting is scheduled for November 20, 2019, 1:00 p.m.

VIII. Adjournment

At 1:55 p.m., Member Keane made a motion to adjourn, which was seconded by Member Yong. A vote was taken and the motion passed unanimously.

Recorded by: _____
Susan Bannister, ETS

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