



Information Privacy and Security Council (IPSC)
Meeting Minutes
June 20, 2018

Kalanimoku Bldg.
Room 410 VCC
1151 Punchbowl St.
Honolulu, HI 96813

Wailuku State Office Bldg.
Third Floor VCC
54 South High St.
Wailuku, HI 96793

Lihu'e State Office Bldg.
Basement VCC
3060 'Eiwa St.
Lihu'e, HI 96766

Hilo State Office Bldg.
Basement VCC
75 Aupuni St.
Hilo, HI 96720

Members Present

Vince Hoang, Acting Chair	Office of Enterprise Technology Services (ETS)
Lisa Tong, Designee	Department of Commerce and Consumer Affairs (DCCA)
Jonathan Chee	Department of Education (DOE)
David Keane	Department of Human Resources Development (DHRD)
Kevin Thornton	Judiciary
Jodi Ito, Designee	University of Hawaii (UH)
Jacob Verkerke, Designee	County of Maui

Members Absent

Gino Merez	Department of Health (DOH)
Lim Yong	Department of Human Services (DHS)
Carol Taniguchi	Legislature
Mark Wong	City & County of Honolulu
Nyree Norman	County of Kauai
Jules Ung	County of Hawaii

Other Attendees

Matt Iaukea	County of Hawaii
Ronald Hemenway	Hawaii Health Systems Corporation
Brian Black	

I. Call to Order

Acting Chair Hoang called this meeting to order at 1:21 p.m. Quorum was established with seven members/designees present.

II. Review and Approval of Previous Meeting Minutes

Member Designee Tong made a motion for the IPSC to approve the April 18, 2018 meeting minutes, which was seconded by Member Keane. Vote was taken and the motion passed by unanimous consent.

III. Public Testimony on Agenda Items

None.

IV. Status Report on House Bill No. 2738, Relating to Found Electronic Devices

The Committee will be informed when the Governor signs the bill into law. ETS will develop recommended guidelines for review. Basically, if the device can be sanitized then it will be done and the device returned to the founder. If it cannot be done, then the device will be destroyed and disposed of. The final guidelines will be posted on the IPSC website and shared with government agencies. Member Thornton asked whether agencies which are heavily involved, like the Department of Transportation-Airport Division, county law enforcement agencies, etc., will be contacted directly. Acting Chair Hoang will look into whether these divisions have a designated Lost and Found section.

V. Permitted Interaction Group (PIG) to Update Guidelines and Best Practices of the Information Privacy and Security Group

Member Designee Ito reported that the PIG met.

VI. Good of the Order

- a. Next Meeting: July 18, 2018, 1:00 p.m. (Honolulu location: Kalanimoku Bldg., Room 410)

VII. Adjournment

At 1:32 p.m., Member Keane made a motion to adjourn, which was seconded by Member Designee Tong. Vote was taken and the motion passed unanimously.

Recorded by: *Susan Bannister* Aug 15, 2018
Susan Bannister Date
Office of Enterprise Technology Services