



Information Privacy and Security Council Meeting Agenda

Wednesday, February 15, 2017
1 – 3 p.m.

Kalanimoku Bldg.
Basement VCC
1151 Punchbowl St.
Honolulu, HI 96813

Wailuku State Office Bldg.
Third Floor VCC
54 South High St.
Wailuku, HI 96793

Lihu'e State Office Bldg.
Basement VCC
3060 'Eiwa St.
Lihu'e, HI 96766

Hilo State Office Bldg.
Basement VCC
75 Aupuni St.
Hilo, HI 96720

- I. Call to Order
- II. Review and Approval of Previous Meeting Minutes
- III. Public Testimony on Agenda Items
Any interested person may submit data or views, in writing or in person, to the Council on any agenda item. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted three minutes, or an amount of time otherwise designated in advance by the Chairperson, to provide testimony to the Council.
- IV. Guidelines Addressing Found Media Sanitation
 - a. Recommendations in the Council's 2016 Annual Summary Report to the Legislature (report may be viewed electronically at <http://ipsc.hawaii.gov>)
 - b. Discussion and Appropriate Action
- V. Internal Handling of Employee Personally Identifiable Information (PII)
 - a. Draft Memorandum to the Department of Human Resources Development Regarding Best Practices and Guidelines for Handling Employee Health Information (see attached)
 - b. Discussion and Appropriate Action
- VI. Status Update from the Permitted Interaction Group on the Handling PII on Mobile Devices
- VII. Good of the Order
 - a. Announcements
 - b. Next Meeting Date: Wednesday, March 15, 2017, 1 p.m.
- VIII. Adjournment

The Council will provide a folder of meeting materials at each meeting for public review. Materials may also be viewed on the Council's website (<http://ipsc.hawaii.gov>).

Individuals who require special needs accommodation should call (808) 586-1920 ext. 315 at least three (3) working days in advance of the meeting.