



Information Privacy and Security Council

Meeting Agenda

Wednesday, December 21, 2016

1 – 3 p.m.

Kalanimoku Bldg.
1151 Punchbowl St.
Basement VCC
Honolulu, HI 96813

Wailuku State Office Bldg.
54 South High St.
Third Floor VCC
Wailuku, HI 96793

Lihu'e State Office Bldg.
3060 'Eiwa St.
Basement VCC
Lihu'e, HI 96766

Hilo State Office Bldg.
75 Aupuni St.
Basement VCC
Hilo, HI 96720

- I. Call to Order
 - a. Welcome and Introductions
- II. Review and Approval of November 2016 Meeting Minutes
- III. Public Testimony on Agenda Items

Any interested person may submit data or views, in writing or in person, to the Council on any agenda item. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted three minutes, or an amount of time otherwise designated in advance by the Chairperson, to provide testimony to the Council.
- IV. Status of State and County Agency Personal Information System Annual Report Submissions
- V. Development of Legislative Amendments Addressing Found Media Sanitation
 - a. Proposed Amendments to Hawai'i Revised Statutes Sections 52D-14 and 261-17.7 (see attached)
 - b. Discussion and Appropriate Action
- VI. Draft Summary Report to the Legislature (see attached); Review and Approval
- VII. Internal Handling of Employee Personally Identifiable Information
 - a. Proposed Best Practices and Guidelines for Handling Employee Health Information (see attached)
 - b. Discussion and Appropriate Action
- VIII. Good of the Order
 - a. Announcements
 - b. Next Meeting Date: Wednesday, January 18, 2016, 1 p.m.
- IX. Adjournment

The Council will provide a folder of meeting materials at each meeting for public review. Materials may also be viewed on the Council's website (<http://ipsc.hawaii.gov>).

Individuals who require special needs accommodation should call (808) 586-1920 ext. 315 at least three (3) working days in advance of the meeting.