



**Information Privacy and Security Council
Meeting Agenda**

Wednesday, September 21, 2016
1 – 3 p.m.

Keoni 'Ana Bldg.
1177 Alakea St.
Room 304
Honolulu, HI 96813

Wailuku State Office Bldg.
54 South High St.
Third Floor VCC
Wailuku, HI 96793

Lihu'e State Office Bldg.
3060 'Eiwa St.
Basement VCC
Lihu'e, HI 96766

Hilo State Office Bldg.
75 Aupuni St.
Basement VCC
Hilo, HI 96720

- I. Call to Order
 - a. Welcome and Introductions
- II. Review and Approval of Previous Meeting Minutes
- III. Public Testimony on Agenda Items

Any interested person may submit data or views, in writing or in person, to the Council on any agenda item. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted three minutes, or an amount of time otherwise designated in advance by the Chairperson, to provide testimony to the Council.
- IV. Status of State and County Agency Personal Information (PI) System Annual Report Submissions
- V. Demonstration of SharePoint Site Functionality for Council Members
- VI. Status of Permitted Interaction Group Research and Recommendations on Guidelines for Found Media Sanitation
- VII. Executive Session

This portion of the meeting is closed to the public pursuant to HRS sections 92-5(a)(6), to consider sensitive matters related to public safety or security, and 92-5(a)(8), to deliberate or make a decision upon a matter that requires the consideration of information that must be kept confidential pursuant to a State or Federal law, or a court order.

 - a. Internal Handling of Employee Personally Identifiable Information; Discussion and Appropriate Action
- VIII. Good of the Order
 - a. Announcements
 - b. Next Meeting Date: Wednesday, October 19, 2016, 1 p.m.
- IX. Adjournment

The Council will provide a folder of meeting materials at each meeting for public review. Materials may also be viewed on the Council's website (<http://ipsc.hawaii.gov>).

Individuals who require special needs accommodation should call (808) 586-1920 ext. 315 at least three (3) working days in advance of the meeting.