



Information Privacy and Security Council

Meeting Agenda

May 18, 2016 1 – 3 p.m.

Keoni ‘Ana Bldg.
1177 Alakea St.
Room 304
Honolulu, HI 96813

Wailuku State Office
Bldg.
54 South High St.
Third Floor VCC
Wailuku, HI 96793

Lihu‘e State Office
Bldg.
3060 ‘Eiwa St.
Basement VCC
Lihu‘e, HI 96766

Hilo State Office Bldg.
75 Aupuni St.
Basement VCC
Hilo, HI 96720

- I. Call to Order
 - a. Welcome and Introductions
- II. Approval of Previous Meeting Minutes
- III. Public Testimony on Agenda Items*
- V. State and County Agency Personal Information (PI) System Annual Reports
 - a. 2016 Collection Timeline
 - b. Alignment of PI System Annual Report Form with Federal Reporting
 - c. Transition to Electronic Format
 - d. Development of Collaborative Site
- VI. Legislative Recap
- VII. Executive Session

This portion of the meeting is closed to the public pursuant to Hawai‘i Revised Statutes sections 92-4 and 92-5(a)(6) to consider matters relating to public safety or security.

 - a. Internal Handling of Employee Personally Identifiable Information; Discussion and Appropriate Action
- VIII. Announcements and Good of the Order
 - a. Next Meeting Date: Wednesday, June 15, 2016, 1 p.m.
- IX. Adjournment

The Council will provide a folder of meeting materials at each meeting for public review. Materials may also be viewed online at <http://ipsc.hawaii.gov>.

Individuals who require special needs accommodation should call (808) 586-1920 ext. 315 at least three (3) working days in advance of the meeting.

*Any interested person may submit data or views, in writing or in person, to the Council on any agenda item. Testimony must be related to an item that is on the agenda and such person shall be required to identify the agenda item to be addressed by the testimony. Each individual or representative of an organization is allotted three minutes, or an amount of time otherwise designated in advance by the Chairperson, to provide testimony to the Council.