



Information Privacy and Security Council (IPSC) Meeting Agenda

February 20, 2013 1:00 PM to 3:00 PM

Keoni Ana Building 1177 Alakea St, Room 302 Honolulu, Hawai'i 96813	Wailuku Judiciary Bldg. 2145 Main Street First Floor Wailuku, HI 96793	Lihu'e State Office Bldg. 3060 'Eiwa Street Basement Lihu'e, HI 96766	Hilo State Office Bldg. 75 Aupuni Street Basement Hilo, HI 96720
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| I. | Call to Order – Welcome | Chair |
| II. | Approval of previous meeting minutes | Chair |
| III. | Legislative Update <ul style="list-style-type: none"> • Discussion of existing PII protection laws and potential updates • Review the existing statutes covering PII with focus on definitions of PII and breaches well as opportunities to provide better alignment with rules of the Court | Chair |
| IV. | Records Retention Overview – State Archives
(Unable to attend – will be moved to next month) | Susan
Shaner |
| V. | Discussion of potential State eMail solutions and their implications | Chair |
| VI. | Reports from Standing Committees <ul style="list-style-type: none"> a) Investigation of Best Practices, Automated Tools, and Training <ul style="list-style-type: none"> ○ Standing Committee discussion ○ Update on IPSC use of new web template b) Appropriate use of non-State controlled e-mail systems in conducting State Business <ul style="list-style-type: none"> ○ Standing Committee discussion c) Yearly Privacy Reports <ul style="list-style-type: none"> ○ Update on yearly reporting requirements ○ Formation of Standing Committee to automate collection | Ito

Decasa

Crosby |
| VII. | Review and discussion of Council deliverables and Standing Committees | Council |
| VIII. | Announcements and Good of the Order | Council |
| IX. | Executive Session: The council may conduct an executive session closed to the public pursuant to Hawai'i Revised Statutes (HRS) §92-4. The executive session will be conducted pursuant to HRS §92-5(a)(8) for the purpose of discussing information that must be kept confidential pursuant to State law. <ul style="list-style-type: none"> • Cyber Security Update | Council |
| X. | Adjournment | Chair |

Next meeting date: March 20, 2013 from 1:00 PM to 3:00 PM
*Individuals who require special needs accommodation are invited to call
 (808) 586-1920 x315 at least five working days in advance of the meeting.*

